



MAHARAJA SAWAI BHAWANI SINGH SCHOOL, JAIPUR
IMPORTANT INFORMATION
CLASSES VI - X

Dear Parents,
Greetings!

Please note the **important dates** and details:

March 20, 2026 to April 4, 2026 (Friday to Saturday)	Session Break for Students
March 28, 2026 (Saturday)	Result Declaration (Details will follow) (Hard copy of the Report for Term II will be handed over to the parents.)
March 28, 2026 to March 31, 2026 (Saturday to Tuesday)	Availability of Books, Stationery and Uniform. <ul style="list-style-type: none">• Uniform Vendor: Rajputana L-54, Balaji Tower-V, Jagatpura. Contact No.: 6367707673 / 9649018909 • Books Vendor: Manohar Book Depot A-8, Mahal Yojana, Rana Sanga Marg, Jagatpura. Contact No.: 9314114231 <u>Timings: 9:30 am to 3:00 pm</u>
April 6, 2026 (Monday)	New Session Commences School Timings: 7:30 am to 1:35 pm (Reporting Time: 7:25 am)

Note:

- The school does not sell books, stationery, uniform and does not compel purchase from any particular vendor. However, the address has been provided at the request and for the convenience of parents.
- The school does not have its own transportation nor does it provide this service. External vendors are engaged by the interested parents.
- Mr. Chinmay (8003377519) provides transport services at present to the interested parents.
- **Parents are free to arrange transportation through any vendor/self/carpool or any other mode of their choice.**



MAHARAJA SAWAI BHAWANI SINGH SCHOOL, JAIPUR
IMPORTANT INFORMATION
CLASS XI

Dear Parents,
Greetings!

Please note the **important dates** and details:

March 20, 2026 to April 4, 2026 (Friday to Saturday)	Session Break for Students
March 28, 2026 (Saturday)	Result Declaration (Details will follow) (Hard copy of the Report for Term II will be handed over to the parents.)
March 28, 2026 to March 31, 2026 (Saturday to Tuesday)	Availability of Books, Stationery and Uniform. <ul style="list-style-type: none">• Uniform Vendor: Rajputana L-54, Balaji Tower-V, Jagatpura. Contact No.: 6367707673 / 9649018909 • Books Vendor: Manohar Book Depot A-8, Mahal Yojana, Rana Sanga Marg, Jagatpura. Contact No.: 9314114231 <u>Timings: 9:30 am to 3:00 pm</u>
April 6, 2026 (Monday)	New Session Commences School Timings: 7:30 am to 12:45 pm (Reporting Time: 7:25 am)

Note:

- The school does not sell books, stationery, uniform and does not compel purchase from any particular vendor. However, the address has been provided at the request and for the convenience of parents.
- The school does not have its own transportation nor does it provide this service. External vendors are engaged by the interested parents.
- Mr. Chinmay (8003377519) provides transport services at present to the interested parents.
- **Parents are free to arrange transportation through any vendor/self/carpool or any other mode of their choice.**

Maharaja Sawai Bhawani Singh School
Guidelines for Students and Parents (Session 2026–27)
Classes VI-VIII

Dear Parents and Students,

We warmly welcome you and your ward to the new academic session 2026-27. As we embark on another year of learning, growth and holistic development, we request you to kindly take note of the following guidelines to ensure a smooth and enriching experience for all students.

Guidelines for Students

1. **School timings:** 7:30 am to 1:35 pm
Reporting time: 7:20 am-7:25 am
2. Students must reach school on time to ensure a smooth start to the day. Late coming is discouraged and repeated instances may invite disciplinary action.
3. No student is allowed to leave the school premises during school hours without permission.
4. Half day or early leave is not permitted, except in case of an emergency. In such cases, students will be allowed to leave only with the parent or any authorised person after submitting a written application at the school office/reception.
5. Students must come to school in complete and proper school uniform, which should be neat, tidy, and ironed. School shoes to be black with white socks. House uniform to be worn on Wednesday and Saturday.
6. **Sports Uniform for Team Players:** Sports uniform is permitted only for team players attending morning games during Zero Period. (**Summers:** Blue t-shirt and black shorts; **Winters:** Track Pants). Such students must carry their school uniform and change into it before the commencement of classes. No student will be allowed to attend regular classes in sports uniform.
7. The **School ID Card** and **School Diary** are mandatory and must be carried daily.
8. Casual clothes on birthdays are not permitted for students from Class VI onwards. Celebrations such as parties, cakes, or distribution of gifts or chocolates in school are not allowed.
9. School promotes **skill based** as well as **extra curricular activities**. Skill activities are mandatory for all.
10. For **VAPA (Visual & Performing Arts)** a Google Form will be shared in the first week, and students must choose one activity: Art, Craft, Dance, Instrumental Music, or Vocal Music. It will be allotted based on first cum first serve basis.
11. **Carrying mobile phones to school is strictly prohibited.** In exceptional cases, a written application to be submitted to the Coordinator. If permitted, the phone must be handed over to the Class Teacher as soon as you reach school and collected only after school. Violations will lead to strict disciplinary action.
12. Students are strictly advised not to create fake or anonymous accounts on social media platforms to post or share content about fellow students, staff members or the school.

Such actions will be treated as cyberbullying and a strict disciplinary action will be taken against those found involved.

13. Students are required to submit notebooks, projects, record files, assignments and worksheets on time. Late submission may affect academic evaluation and internal assessment.
14. Once class sections are allotted, requests for a change of section will not be accepted.
15. Students are expected to maintain discipline and respectful behaviour at all times within the school premises and during transport.
16. Students must follow all transport rules and guidelines provided by the service provider. Any misbehaviour in the bus/van may result in temporary or permanent withdrawal of transport facilities by the service provider.
17. Students must not write, scribble or damage walls, furniture or any school property.

Guidelines for Parents

1. The Second Saturday of every month will be a holiday for students and staff, unless otherwise specified.
2. The **list of holidays** is available on the school website under the “**Calendar**” tab.
3. Students have to maintain a minimum of **75% attendance** during the academic year as per CBSE guidelines. Regular attendance is essential for all-round development. Students must be present for all assessments and class tests. Parents are requested not to encourage unnecessary absenteeism.
4. Parents must check the school diary daily for notes or communication from teachers and may also communicate with teachers through the diary. Ensure that the student’s particulars are filled correctly as per the admission form.
5. The **school email ID** is provided to all students along with the password for accessing Google Classroom and other school related communication. In case any parent/ student forgets the password, a new password will be reissued within 3 working days after receiving the request from the parent/ student.
6. Teachers will share worksheets, practice work and other teaching material through Google Classroom.
7. Students should carry a **healthy lunch box and a stainless steel water bottle** every day. Junk food items such as maida noodles, chips, namkeen, biscuits, and aerated drinks are not allowed.
8. Students should have a proper breakfast before coming to school and follow adequate sleep and relaxation schedule. These are important for health and focus.
9. All students will participate in Games as part of their curriculum to ensure a well-rounded and active school experience.
10. **Assessment and evaluation** are conducted according to school and CBSE guidelines. The academic year is divided into two terms: **Term I** (April-September) and **Term II** (October-March). Students must remain present for all assessments.
11. Parents should not send students to school if they are unwell. In case of minor injuries they will receive basic first aid, and parents will be informed.

12. Parents who drop and pick up their ward from school must carry and show the **Self Card** at the school gate. The card must bear the student's photograph as well as the photographs of the authorised persons permitted to pick up the student from school. The Self Card must be carried daily. Students will not be allowed to leave the school premises without showing the Self Card.
13. Children learn significantly through observation. Parents are requested to ensure that students are exposed only to age-appropriate media and that the language and behaviour of all family members and domestic help are appropriate.
14. Photographs of various classroom and school activities may be taken during the academic session to document and showcase learning experiences and events. These photographs may be used by the school for official communication platforms, publications, and school records, and it may not always be possible to include every child in the photographs.
15. While the school takes all possible precautions to ensure the safety of students, there may be instances of accidental injury during play, sports, activities, or while commuting, which are beyond the school's control. In such cases, the School Administration, Principal, or Management shall not be held liable for any damages or expenses arising from such incidents.
16. Students may also be taken outside the school premises for educational visits, events, workshops, excursions, competitions, and other learning activities that contribute to their holistic development.
17. A **consent form** will be shared with parents during the first week of the academic session for participation in such activities. Parents are requested to duly fill and submit the consent form. If any parent does not wish their ward to participate in a particular activity, a written application must be submitted to the Coordinator in advance.
18. **The school follows a Zero Tolerance Policy against bullying**, ensuring a safe and respectful environment for all students. Any incident of bullying or harassment within school premises, during transport or in school-related activities will invite strict disciplinary action, which may include:
 - Temporary withdrawal from school
 - Withdrawal of transport services
 - Restriction from school activities or sports
 - Removal from leadership positions such as the School Council
19. **Open House (Parent-Teacher Meetings)** will be organized to provide feedback to parents about students' academic progress and overall development. Details of the Open House will be shared with parents in advance. Parents are requested to adhere strictly to the Open House timings.
20. The Principal is available on Open House days between 9:00 am and 11:00 am. Appointments on other days can be scheduled through the school office to meet the Principal/ Class teacher/ Subject teacher.
21. Students will have the opportunity to participate in the School Cultural Show, which is organised annually by the school. Participation in this event is highly encouraged as it helps students develop confidence, showcase their talents, and engage in teamwork,

creativity, and leadership. Parents are requested to motivate their ward to take part in this enriching experience.

22. Parents must visit the school website www.msbschool.com regularly. All circulars are uploaded on the school website under '**Downloads**'. Important information is shared through the **School Website, Google Classroom and Broadcast Groups**.

23. Please note the contact number and the availability of the Coordinator for your convenience:

- **Coordinator:** Ms. Richa Sharma (96724 37939)
- The Coordinator will be available on all **working days between 5:00 pm and 6:00 pm** for any assistance or queries. In case she is unable to respond during this time, she will get back to you at the earliest.

24. **During school hours**, for any communication, please contact the following:

- **School Office:** 9929095902
- Mr. Mahaveer (Accounts Department): 91666 28888

Adherence to the above is mandatory for maintaining discipline and a positive learning environment. We seek your cooperation and support in this regard.

Best wishes,
Vaidehi Singh
Principal
Maharaja Sawai Bhawani Singh School

Maharaja Sawai Bhawani Singh School
Guidelines for Students and Parents (Session 2026–27)
Classes IX-X

Dear Parents and Students,

We warmly welcome you and your ward to the new academic session 2026–27. As we embark on another year of learning, growth and holistic development, we request you to kindly take note of the following guidelines to ensure a smooth and enriching experience for all students.

Guidelines for Students

1. **School timings:** 7:30 am to 1:35 pm
Reporting time: 7:20 am–7:25 am
2. Students must reach school on time to ensure a smooth start to the day. Late coming is discouraged and repeated instances may invite disciplinary action.
3. No student is allowed to leave the school premises during school hours without permission.
4. Half day or early leave is not permitted, except in case of an emergency. In such cases, students will be allowed to leave only with the parent or any authorised person after submitting a written application at the school office/reception.
5. Students must come to school in complete and proper school uniform, which should be neat, tidy, and ironed. School shoes to be black with white socks. House uniform to be worn on Wednesday and Saturday.
6. **Sports Uniform only for Team Players:** Sports uniform is permitted only for team players attending morning games during Zero Period (**Summers:** Blue t-shirt and black shorts; **Winters:** Track Pants). Such students must carry their school uniform and change into it before the commencement of classes. No student will be allowed to attend regular classes in sports uniform.
7. The **School ID Card** and **School Diary** are mandatory and must be carried daily.
8. Casual clothes on birthdays are not permitted for students from Class VI onwards. Celebrations such as parties, cakes, or distribution of gifts or chocolates in school are not allowed.
9. School promotes **skill based** as well as **extra curricular activities**. Skill activities are mandatory for all.
10. For **VAPA (Visual & Performing Arts)**, a Google Form will be shared in the first week, and students must choose one activity: Art, Craft, Dance, Instrumental Music or Vocal Music. It will be allotted based on **first cum first serve basis**.
11. **Carrying mobile phones to school is strictly prohibited**. In exceptional cases, a written application to be submitted to the Coordinator. If permitted, the phone must be handed over to the Class Teacher as soon as you reach school and collected only after school. Violations will lead to strict disciplinary action.
12. Students are strictly advised not to create fake or anonymous accounts on social media platforms to post or share content about fellow students, staff members or the school.

Such actions will be treated as cyberbullying and a strict disciplinary action will be taken against those found involved.

13. Students are required to submit notebooks, projects, record files, assignments and worksheets on time. Late submission may affect academic evaluation and internal assessment.
14. Once class sections are allotted, requests for a change of section will not be accepted.
15. Students are expected to maintain discipline and respectful behaviour at all times within the school premises and during transport.
16. Students must follow all transport rules and guidelines provided by the service provider. Any misbehaviour in the bus/van may result in temporary or permanent withdrawal of transport facilities by the service provider.
17. Students must not write, scribble or damage walls, furniture or any school property.

Guidelines for Parents

1. The Second Saturday of every month will be a holiday for students and staff, unless otherwise specified.
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4. Parents must check the school diary daily for notes or communication from teachers and may also communicate with teachers through the diary. Ensure that the student’s particulars are filled correctly as per the admission form.
5. The **school email ID** is provided to all students along with the password for accessing online learning platforms and other school related communication. In case any parent/student forgets the password, a new password will be reissued within 3 working days after receiving the request from the parent/ student.
6. Teachers will share worksheets, practice work and other teaching material through Google Classroom.
7. Students should carry a **healthy lunch box and stainless steel water bottle** every day. Junk food items such as maida noodles, chips, namkeen, biscuits, and aerated drinks are not allowed.
8. Students should have a proper breakfast before coming to school and follow adequate sleep and relaxation schedule. These are important for health and focus.
9. All students will participate in Games as part of their curriculum to ensure a well-rounded and active school experience.
10. **Assessment and evaluation** are conducted according to school and CBSE guidelines. The academic year is divided into two terms: **Term I** (April–September) and **Term II** (October–March). Students must remain present for all assessments.
11. The school offers a **Scholarship Scheme for meritorious students of Class X** to encourage excellent performance in CBSE Board Examinations. The scholarship is valid

for the academic year following the CBSE results and may be extended for the subsequent academic session based on continued academic performance.

12. Parents should not send students to school if they are unwell. In case of minor injuries they will receive basic first aid, and parents will be informed.
13. Parents who drop and pick up their ward from school must carry and show their **Self Card** at the school gate. The card must bear the student's photograph as well as the photographs of the authorised persons permitted to pick up the student from school. The Self Card must be carried daily. Students will not be allowed to leave the school premises without showing the Self Card.
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17. Students may also be taken outside the school premises for educational visits, events, workshops, excursions, competitions, and other learning activities that contribute to their holistic development.
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19. The school follows a **Zero Tolerance Policy** against bullying, ensuring a safe and respectful environment for all students. Any incident of bullying or harassment within school premises, during transport or in school-related activities will invite strict disciplinary action, which may include:
 - Temporary withdrawal from school
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 - Restriction from school activities or sports
 - Removal from leadership positions such as the School Council
20. **Open House (Parent–Teacher Meetings)** will be organized to provide feedback to parents about students' academic progress and overall development. Details of the Open House will be shared with parents in advance. Parents are requested to adhere strictly to the Open House timings.
21. The Principal is available on Open House days between 9:00 am and 11:00 am. Appointments on other days can be scheduled through the school office to meet the Principal/ Class teacher/ Subject teacher.

22. Students will have the opportunity to participate in the School Cultural Show, which is organised annually by the school. Participation in this event is highly encouraged as it helps students develop confidence, showcase their talents, and engage in teamwork, creativity, and leadership. Parents are requested to motivate their ward to take part in this enriching experience.
23. Parents must visit the school website **www.msbschool.com** regularly. All circulars are uploaded on the school website under Downloads. Important information is shared through the **School Website, Google Classroom and Broadcast Groups.**
24. Please note the contact number and the availability of the Coordinator for your convenience:
- **Coordinator:** Ms. Supriya Bhatia (89557 67905)
 - The Coordinator will be available on all **working days between 5:00 pm and 6:00 pm** for any assistance or queries. In case she is unable to respond during this time, she will get back to you at the earliest.
25. **During school hours**, for any communication, please contact the following:
- **School Office:** 9929095902
 - Mr. Mahaveer (Accounts Department): 91666 28888

Adherence to the above is mandatory for maintaining discipline and a positive learning environment. We seek your cooperation and support in this regard.

Best wishes,
Vaidehi Singh
Principal
Maharaja Sawai Bhawani Singh School

Maharaja Sawai Bhawani Singh School
Guidelines for Students and Parents (Session 2026–27)
Classes XI & XII

Dear Parents and Students,

We warmly welcome you and your ward to the new academic session 2026–27. As we embark on another year of learning, growth, and holistic development, we request you to kindly take note of the following guidelines to ensure a smooth and enriching experience for all students.

Guidelines for Students

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4. Half day or early leave is not permitted, except in case of an emergency. In such cases, students will be allowed to leave only with the parent or any authorised person after submitting a written application at the school office/reception.
5. Students must come to school in complete and proper school uniform, which should be neat, tidy, and ironed. School shoes to be black with white socks. House uniform to be worn on Wednesday and Saturday.
6. **Sports Uniform for Team Players:** Sports uniform is permitted only for team players attending morning games during Zero Period. (Summers: Blue t-shirt and black shorts; Winters: Track Pants). Such students must carry their school uniform and change into it before the commencement of classes. No student will be allowed to attend regular classes in sports uniform.
7. The **School ID Card** and **School Diary** are mandatory and must be carried daily.
8. Casual clothes on birthdays are not permitted for students from Class VI onwards. Celebrations such as parties, cakes, or distribution of gifts or chocolates in school are not allowed.
9. School promotes **skill based** as well as **extra curricular activities**. Skill activities are mandatory for all.
10. **Carrying mobile phones to school is strictly prohibited.** In exceptional cases, a written application to be submitted to the Coordinator. If permitted, the phone must be handed over to the Class Teacher as soon as you reach school and collected only after school. Violations will lead to strict disciplinary action.
11. Students are strictly advised not to create fake or anonymous accounts on social media platforms to post or share content about fellow students, staff members, or the school. Such actions will be treated as cyberbullying and a strict disciplinary action will be taken against those found involved.
12. Once class sections are allotted, requests for a change of section will not be accepted.

13. Students of Class XII who require a **LOR (Letter of Recommendation)** must submit a written application either by hand to the Coordinator or via email at info@msbsschool.com. The Letter of Recommendation will be issued after 7 working days from the date of submission of the application.
14. Students are required to submit notebooks, projects, record files, assignments, and worksheets on time. Late submission may affect academic evaluation and internal assessment.
15. Students are expected to maintain discipline and respectful behaviour at all times within the school premises and during transport.
16. Students must follow all transport rules and guidelines provided by the service provider. Any misbehaviour in the bus/van may result in temporary or permanent withdrawal of transport facilities by the service provider.
17. Students must not write, scribble or damage walls, furniture or any school property.

Guidelines for Parents

1. The Second Saturday of every month will be a holiday for students and staff, unless otherwise specified.
2. The **list of holidays** is available on the school website under the “**Calendar**” tab.
3. Students have to maintain a minimum of **75% attendance** during the academic year as per CBSE guidelines. Regular attendance is essential for all-round development. Students must be present for all assessments, class tests, unit tests and practical exams. Parents are requested not to encourage unnecessary absenteeism.
4. Parents must check the school diary daily for notes or communication from teachers and may also communicate with teachers through the diary. Ensure that the student’s particulars are filled correctly as per the admission form.
5. The **school email ID** is provided to all students along with the password for accessing online learning platforms and other school related communication. In case any parent/ student forgets the password, a new password will be reissued within 3 working days after receiving the request from the parent/ student.
6. Teachers will share worksheets, practice work and other teaching material through Google Classroom.
7. Students should carry a **healthy lunch box and stainless steel water bottle** every day. Junk food items such as maida noodles, chips, namkeen, biscuits, and aerated drinks are not allowed.
8. Students should have a proper breakfast before coming to school and follow adequate sleep and relaxation schedule. These are important for health and focus.
9. All students will participate in Games as part of their curriculum to ensure a well-rounded and active school experience.
10. **Assessment and evaluation** are conducted according to school and CBSE guidelines. The academic year is divided into two terms: **Term I** (April–September) and **Term II** (October–March). Students must remain present for all assessments.

11. The school offers a **Scholarship Scheme for meritorious students** of Class X to encourage excellent performance in CBSE Board Examinations. The scholarship is valid for the academic year following the CBSE results and may be extended for the subsequent academic session based on continued academic performance.
12. Parents should not send students to school if they are unwell. In case of minor injuries they will receive basic first aid, and parents will be informed.
13. All self-going students must carry the **Self Card** issued by the school. Parents/guardians who drop and pick up their ward from school must also carry and show the Self Card at the school gate. The card must contain the student's photograph along with the photographs of the authorised persons permitted to collect the student from school. The Self Card must be carried daily, and no student will be allowed to leave the school premises without showing it.
14. Children learn significantly through observation. Parents are requested to ensure that students are exposed only to age-appropriate media and that the language and behaviour of all family members and domestic help are appropriate.
15. Photographs of various classroom and school activities may be taken during the academic session to document and showcase learning experiences and events. These photographs may be used by the school for official communication platforms, publications, and school records, and it may not always be possible to include every child in the photographs.
16. While the school takes all possible precautions to ensure the safety of students, there may be instances of accidental injury during play, sports, activities, or while commuting, which are beyond the school's control. In such cases, the School Administration, Principal, or Management shall not be held liable for any damages or expenses arising from such incidents.
17. Students may also be taken outside the school premises for educational visits, events, workshops, excursions, competitions, and other learning activities that contribute to their holistic development.
18. A **consent form** will be shared with parents during the first week of the academic session for participation in such activities. Parents are requested to duly fill and submit the consent form. If any parent does not wish their ward to participate in a particular activity, a written application must be submitted to the Coordinator in advance.
19. The school follows a **Zero Tolerance Policy against bullying**, ensuring a safe and respectful environment for all students. Any incident of bullying or harassment within school premises, during transport or in school-related activities will invite strict disciplinary action, which may include:
 - Temporary withdrawal from school
 - Withdrawal of transport services
 - Restriction from school activities or sports
 - Removal from leadership positions such as the School Council
20. **Open House (Parent-Teacher Meetings)** will be organized to provide feedback to parents about students' academic progress and overall development. Details of the Open House will be shared with parents in advance. Parents are requested to adhere strictly to the Open House timings.

21. The Principal is available on Open House days between 9:00 am and 11:00 am. Appointments on other days can be scheduled through the school office to meet the Principal/ Class teacher/ Subject teacher.
22. Students will have the opportunity to participate in the School Cultural Show, which is organised annually by the school. Participation in this event is highly encouraged as it helps students develop confidence, showcase their talents, and engage in teamwork, creativity, and leadership. Parents are requested to motivate their ward to take part in this enriching experience.
23. Parents must visit the school website **www.msbsschool.com** regularly. All circulars are uploaded on the school website under Downloads. Important information is shared through the **School website, Google Classroom and Broadcast Groups.**
24. Please note the contact number and the availability of the Coordinator for your convenience:
 - **Coordinator:** Ms. Suchita Pal (96729 94467)
 - The Coordinator will be available on all **working days between 5:00 pm and 6:00 pm** for any assistance or queries. In case she is unable to respond during this time, she will get back to you at the earliest.

Adherence to the above is mandatory for maintaining discipline and a positive learning environment. We seek your cooperation and support in this regard.

Best wishes,
Vaidehi Singh
Principal
Maharaja Sawai Bhawani Singh School